

# SAC Enrollment Checklist

SAN ANTONIO COLLEGE



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## Application

Submit an application for admission at [ApplyTexas.org](https://ApplyTexas.org).  
Allow 3-5 business days for processing.

📞 Enrollment: [sac-outreach@alamo.edu](mailto:sac-outreach@alamo.edu) (210) 212-5266

## Transcript

Official transcripts must be submitted directly to SAC from your previous institution.

**Email:** [sac-transcripts@alamo.edu](mailto:sac-transcripts@alamo.edu)

**Mail:** San Antonio College

Attn: Welcome Center

1819 N. Main Ave.

San Antonio, Texas 78212

**In-Person:** SAC Welcome Center  
Fletcher Administration Building (FAB)

- ▶ Note: Foreign transcripts will need to undergo credential evaluation prior to submission. Please visit [NACES.org/members](https://NACES.org/members) for organizations offering acceptable evaluation services.

📞 Enrollment: [sac-transcripts@alamo.edu](mailto:sac-transcripts@alamo.edu) (210) 212-5266

## Financial Aid

Submit the Free Application for Federal Student Aid (FAFSA) on [FAFSA.gov](https://FAFSA.gov) and allow at least 2 weeks for processing. Federal School Code: 009163

Non-US Citizen Texas Residents:

Submit the Texas Application for State Financial Aid (TASFA). [Click here](#) for TASFA information.

📞 Financial Aid: [dst-sfs@alamo.edu](mailto:dst-sfs@alamo.edu) (210) 212-5266

## ACES

Access your ACES student account at [aces.alamo.edu](https://aces.alamo.edu)

- Complete the **AlamoENROLL modules**: Go FAARR and Test Prep (Start Here tab)
- Access your **student email** by clicking the link or envelope icon (top-right corner)
- Activate your **AlamoNAVIGATE** enrollment portal (Start Here tab)

📞 IT HelpDesk: (210) 486-0777 Option 6

## Meningitis Vaccine

Submit proof of bacterial meningitis vaccination during the five-year period prior to enrollment. Upload documents via ACES (Start Here tab). Applicable only to students under the age of 22.

📞 Enrollment: [sac-outreach@alamo.edu](mailto:sac-outreach@alamo.edu) [Click here](#) for more information.

### SAC WELCOME CENTER

Enrollment • Financial Aid • Residency & Records  
Fletcher Administration Building (FAB)  
▶ [Campus Map](#)

### CONTACT US

21ALAMO (210-212-5266)  
[sac-outreach@alamo.edu](mailto:sac-outreach@alamo.edu)  
▶ [alamo.edu/sac/enroll](https://alamo.edu/sac/enroll)





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## ❑ TSI Assessment

Complete the Texas Success Initiative (TSI) college-readiness assessment for English and Math. Assessment & Testing Center located in the Fletcher Administration Building (FAB) 1st Floor.

- ▶ **Click here** to schedule your TSI assessment appointment.
- ▶ Exemptions may apply (SAT/ACT scores, Military status, etc.) **Click here** for a list of exemptions.
- ▶ TSI Bootcamps are optional, free courses to prepare students for college-level Math and English **Click here** for more information.
- ▶ Testing accommodations can be requested by contacting Student Accessibility Services (SAS) at (210) 486-0020 or [sac-dss@alamo.edu](mailto:sac-dss@alamo.edu)

① Assessment & Testing: [sac-assessment@alamo.edu](mailto:sac-assessment@alamo.edu) (210) 486-0444

## ❑ New Student Orientation

Attend New Student Orientation (NSO) on campus or online.

Required only for first-time college students and transfer students with less than 7 credit hours.

- ▶ **Click here** for NSO information and registration.

① New Student Orientation: [sac-nso@alamo.edu](mailto:sac-nso@alamo.edu) (210) 212-5266

## ❑ Advising & Registration

Meet with an Academic Advisor and register for classes.

- ▶ First-time college students and transfer students with less than 7 credit hours will attend a Group Advising session after New Student Orientation. (See the above NSO section.)
- ▶ Transfer students with 7 credit hours or more, returning Alamo Colleges District students, and Transient students can attend in-person or online Academic Advising sessions.

**Click here** for Academic Advising Office hours and details.

① Academic Advising: [sac-advising@alamo.edu](mailto:sac-advising@alamo.edu) (210) 486-0334

## ❑ Payment

Pay tuition and fees after registration. View account balance and make payments via ACES (My Page tab).

Payment plans may be available. Make payments ahead of deadlines to avoid having classes dropped.

- ▶ **Click here** for payment schedules and deadlines.

① Business Office: [dst-vbo2@alamo.edu](mailto:dst-vbo2@alamo.edu) (210) 212-5266

### Student Accessibility Services

Accommodations ▶ **Website**  
[sac-dss@alamo.edu](mailto:sac-dss@alamo.edu)  
210-486-0020

### International Student Services Office (ISO)

▶ **Website** [sac-iso@alamo.edu](mailto:sac-iso@alamo.edu) 210-486-0116  
All visa holders and F-1 visa applicants must complete a separate admission application.  
Please contact the International Student Services Office for more information.

### Student Enrichment Center

Student Employment ▶ **Website**  
[sac-sec@alamo.edu](mailto:sac-sec@alamo.edu)  
210-486-0308

### Office of Veterans Affairs (VA)

▶ **Website** [sac-va@alamo.edu](mailto:sac-va@alamo.edu) 210-486-0111  
The VA provides comprehensive support services for military-affiliated students, including active service members, Guard, Reserve, veterans and their family members.